

Amd. 11 # 10054-640

UNIVERSITY OF HAWAII	<b>AMENDMENT OF SOLICITATION</b>	PAGE 1 of 12
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1. AMENDMENT NO.  11	3. INVITATION FOR BIDS (IFB) NO. <u>11-0046</u> Dated <u>AUGUST, 2010</u>  Campus Wide ADA and Related Improvements, Phase II, University of Hawaii at Hilo, Hilo, Hawaii, Project No. UHH-2007-710B
2. EFFECTIVE DATE  January 31, 2011	

4. ISSUED BY Director, Office of Procurement and Real Property Management 1400 Lower Campus Road, Room 15 Honolulu Hawaii 96822 BUYER: <u>K. Minato</u>	5. CONTRACTOR (NAME AND ADDRESS)
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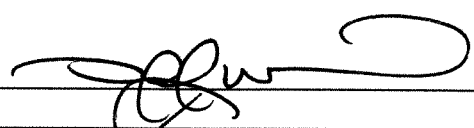
6. The IFB referenced above is amended as set forth in block 7. The hour and date for receipt of offers  is extended  is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation by one of the following methods: (a) by signing and returning a copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or facsimile which references: the solicitation and amendment numbers. Failure of your acknowledgment to be received by the Director, Office of Procurement and Real Property Management, prior to the hour and date specified may result in a rejection of your offer. If, by virtue of this amendment, you desire to change an offer already submitted, such change may be made by submittal of replacement bid page(s) in a sealed envelope, provided such envelope makes reference to the solicitation and this amendment, and is received prior to the IFB opening hour and date specified.

7. DESCRIPTION OF AMENDMENT
- a. Replace pages AMENDMENT NO. 9, REVISED BID – 1, AMENDMENT NO. 5, REVISED BID – 2 and BID – 3 through BID – 8 with pages AMENDMENT NO.11, REVISED BID – 1 through BID – 9.
  - b. The following shall be added page SPECIAL PROVISIONS – 3 as Special Provision No. 10:

(CONTINUED)

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE DOCUMENT REFERENCED IN BLOCK 3 UNLESS HERETOFORE AMENDED, REMAIN UNCHANGED.

8. THE OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN TO DIRECTOR, OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT.

9. NAME OF OFFEROR  BY _____ / _____ (authorized signature) DATE	11. UNIVERSITY OF HAWAII  BY  / 01/31/11 DATE
10. NAME & TITLE OF SIGNER (TYPE OR PRINT)	12. NAME & TITLE OF SIGNER (TYPE OR PRINT)  Duff Zwald, Director, Office of Procurement and Real Property Management

#### “10. APPRENTICESHIP AGREEMENT PREFERENCE”

Pursuant to Chapter 103-55.6, HRS, a governmental body that enters into a public works contract under this chapter having an estimated value of not less than \$250,000, shall decrease the offer amount by the offeror by five per cent if the offeror is a party to an apprenticeship agreement registered with the department of labor and industrial relations for each apprenticeable trade the offeror will employ to construct the public works, and in conformance with Chapter 372, HRS. The lowest total offer, taking the preference into consideration, shall be awarded the contract unless the solicitation provides for additional award criteria. The contract amount awarded, however, shall be the amount of the price offered, exclusive of the preference. The following procedures shall apply:

- a. If the University determines that a solicitation for a University public works construction project has an estimated value of \$250,000 or more, as expressly noted in the solicitation, the apprenticeship agreement preference shall apply even if some offers submitted are less than \$250,000. If the University determines that the solicitation for a University public works construction project has an estimated value of less than \$250,000, as expressly noted in the solicitation, the apprenticeship agreement preference shall not apply even if some offers submitted are more than \$250,000.
- b. Any offeror seeking the preference must be a party to an apprenticeship agreement registered with the State Department of Labor and Industrial Relations (DLIR) at the time the offer is submitted for each apprenticeable trade the offeror will employ to construct the project. “Employ” means the employment of a person in an employer-employee relationship.
  - 1) The apprenticeship agreement shall be registered with the DLIR and conform to the requirements of Hawaii Revised Statutes Chapter 372.
  - 2) Subcontractors do not have to be a party to an apprenticeship agreement for the offeror to obtain the preference.
  - 3) The offeror is not required to have apprentices in its employ at the time the offer is submitted to qualify for the preference.
- c. For each apprenticeable trade an offeror will employ to perform the work, an offeror seeking the preference shall submit a completed **signed original** *Certification Form 1* verifying participation in an apprenticeship program registered with the DLIR. “Apprenticeable trade” shall have the same meaning as “apprenticeable occupation” pursuant to Hawaii Administrative Rules (HAR) Section 12-30-5.
  - 1) The *Certification Form 1* shall be authorized by an apprenticeship sponsor listed on the DLIR list of registered apprenticeship programs. “Sponsor” means an operator of an apprenticeship program and in whose name the program is approved and registered with the DLIR pursuant to HAR Section 12-30-1.
  - 2) The authorization shall be an original signature by an authorized official of the apprenticeship sponsor.
  - 3) The completed **signed original** *Certification Form 1* for each trade must be submitted by the offeror with the offer. Previous certifications shall not apply.
  - 4) When filling out the *Certification Form 1*, the name of the Apprenticeable Trade and Apprenticeship Sponsor must be the same as recorded in the List of Construction Trades in Registered Apprenticeship Programs that is posted on the State Department of Labor and Industrial Relations website. “Registered apprenticeship programs” means a construction trade program approved by the DLIR pursuant to HAR Section 12-30-1 and Section 12-30-4.
  - 5) The *Certification Form 1* and the List of Construction Trades in Registered Apprenticeship Programs is available on the DLIR website at: <http://hawaii.gov/labor/wdd>

- d. Upon receiving the *Certification Form 1*, the Procurement Officer will verify that the apprenticeship program is on the List of Construction Trades in Registered Apprenticeship Programs and that the form is signed by an authorized official of the Apprenticeship Program Sponsor. If the programs and signature are not confirmed by the DLIR, the offeror will not qualify for the preference.
  - e. If the offeror is certified to participate in an apprenticeship program for each trade which will be employed by the offeror for the project, a preference will be applied to decrease the offeror's amount by five (5) percent for evaluation purposes.
  - f. Should the offeror qualify for other preferences (for example, Hawaii Products), all applicable preferences shall be applied to the offer amount."
- c. The following shall be added page SPECIAL PROVISIONS – 3 as Special Provision No. 11:

"11. Apprenticeship Agreement Preference – Contractor's Responsibility

- a. For the duration of a contract awarded utilizing the apprenticeship preference, the Contractor shall certify each month that work is being conducted on the project that it continues to be a participant in the relevant apprenticeship program for each trade it employs.
- b. Monthly certification shall be made on the *Monthly Report of Contractor's Participation Form 2*. The *Monthly Report of Contractor's Participation Form 2* shall be a signed original by the respective apprenticeship program sponsor's authorized official, and submitted by the Contractor with its monthly payment requests. The *Monthly Report of Contractor's Participation Form 2* is available on the DLIR website at: <http://hawaii.gov/labor/wdd>
- c. Should the Contractor fail or refuse to submit its monthly certification forms, or at any time during the construction of the project, cease to be a party to a registered apprenticeship agreement for each apprenticeable trade the Contractor employs, or will employ, the Contractor will be subject to the following sanctions:
  - 1) Withholding of the requested payment until the required form(s) are submitted;
  - 2) Temporary or permanent cessation of work on the project, without recourse to breach of contract claims by the Contractor; provided the University shall be entitled to restitution for nonperformance or liquidated damages claims; or,
  - 3) Proceedings to debar or suspend consistent with HRS 103D-702.
- d. If events such as "acts of God," acts of a public enemy, acts of the State or any other governmental body in its sovereign or contractual capacity, fires, floods, epidemics, freight embargoes, unusually severe weather, or strikes or other labor disputes prevent the Contractor from submitting the certification forms, the Contractor shall not be penalized as provided herein, provided the Contractor completely and expeditiously complies with the certification process when the event is over."

BID FORM

FOR

CAMPUS WIDE ADA AND RELATED IMPROVEMENTS, PHASE II

Office of Procurement and  
Real Property Management  
University of Hawaii  
1400 Lower Campus Road, Room 15  
Honolulu, Hawaii 96822

To Whom It May Concern:

The undersigned has carefully examined the INVITATION FOR BIDS (IFB) NO. 11-0046, FOR CAMPUS WIDE ADA AND RELATED IMPROVEMENTS, PHASE II, UNIVERSITY OF HAWAII AT HILO, HILO, HAWAII, PROJECT NO. UHH-2007-710B, and offers to furnish all labor, materials, tools, and equipment necessary to complete all work as specified, in strict accordance with the true intent and meaning of the Plans and Invitation for Bids (IFB), as follows:

**On-site work shall commence no earlier than May 17, 2011. All work must be completed on or before August 1, 2011.**

**Contractor shall be responsible for any delays caused by inadequate performance/payment bonds and/or certificate(s) of insurance submittals. Contractor shall also be responsible for any additional manufacturer expediting fees, airfreight costs, shipping costs or overtime differentials necessary to complete the project within the aforementioned contract time. No extensions will be allowed.**

**BASIC BID:** The project shall in general consist of constructing and completing the project "Campus Wide ADA and Related Improvements" at the University of Hawaii at Hilo, Hilo, Hawaii, to include selective demolition, asbestos abatement, concrete work, carpentry, steel doors and frames, wood doors, finish hardware, gypsum wallboard, ceramic tile, resilient flooring, painting, toilet partitions and urinal screens, signage, toilet accessories, mechanical work, plumbing work, electrical work, as specified and all miscellaneous incidental and related work, as called for on the Plans and Technical Specifications.

For the sum of \_\_\_\_\_  
\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_),

including all material and non-material costs, labor costs, equipment costs, foreign taxes, transportation costs, vehicle costs, air freight costs, shipping costs, supply costs, mobilization costs, insurance premiums, warranty costs, administrative support costs, rental costs, overhead costs, expediting fees and all applicable taxes (Federal and State).

**Additive Bid Item No. 1:** Provision for all work to renovate kitchen at Hale Kauanoe to be ADA accessible to include removal of all existing flooring and base, cabinets, countertops, sink, range and hood, electrical fixtures, switches and outlets throughout were indicated. Install new flooring and base, cabinets, countertops, sink, range and hood, appliances, electrical fixtures, switches and outlets. Install new stud walls and doors. Paint throughout as called for on the Plans and Technical Specifications.

For the sum of \_\_\_\_\_  
\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_),

**Additive Bid Item No. 2:** Provision for all work to renovate both men's and women's restrooms at Hale Kauano'e to be ADA accessible, to include removal of existing CMU/concrete partition walls, ceramic tile flooring and wainscot, plumbing fixtures, toilet accessories, toilet partitions, electrical fixtures, switches, outlets throughout where indicated. Install new flooring and wainscot, plumbing fixtures, switches, outlets and stud partition walls. Paint throughout as called for on the Plans and Technical Specifications.

For the sum of \_\_\_\_\_  
\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_),

**TO BE ELIGIBLE TO BID, BIDDERS MUST POSSESS A VALID STATE OF HAWAII CONTRACTOR'S LICENSE B.**

**IN ADDITION, BIDDERS MUST EITHER POSSESS OR LIST SUBCONTRACTORS WHO POSSESS SPECIALTY CONTRACTOR LICENSES FOR THE SPECIALTY WORK REQUIRED FOR THIS PROJECT.**

**THE BIDDER SHALL BE SOLELY RESPONSIBLE FOR INSURING THAT ALL SPECIALTY LICENSES REQUIRED TO COMPLETE THE PROJECT ARE COVERED IN ITS BID.**

**APPRENTICESHIP AGREEMENT PREFERENCE**

The estimated construction cost for this project is \$250,000.00 or more. The apprenticeship agreement preference pursuant to Chapter 103-55.6, HRS, shall apply to this project. A bidder seeking to claim the preference shall list each apprenticeable trade the bidder will employ to perform the work for this project in the spaces provided below. In addition, the bidder is required to furnish written proof of being a party to a registered apprenticeship agreement by providing the corresponding *Certification Form 1* for each trade listed, in accordance with Special Provision 9.

The bidder hereby certifies that it will employ the following apprenticeable trades to perform the work for this project:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

(Attach additional sheets if necessary).

**PREFERENCE FOR HAWAII PRODUCTS**

Hawaii Products Preference shall apply to this project. Bidders shall indicate in the Hawaii Product Schedule below whether pre-approved Hawaii Products are offered. Bidders offering a Hawaii Product shall fill-in the quantity, unit of measure, unit price and total price for the Hawaii Product they desire to be considered for preference. Products not pre-approved shall not be considered. Hawaii Products not meeting the requirements of the specifications shall not be considered. Refer to General Provision 3.1 for more information regarding the Preference for Hawaii Products.

<u>Item No.</u>	<u>Pre-Approved Hawaii Product Description &amp; Manufacturer</u>	<u>Class (I or II)</u>	<u>Quantity</u>	<u>Unit Measure</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	Aggregates and Sand – Basalt, Rock, Cinder, Limestone and Coral:					
	CTS Earthmoving, Inc.	I				
	Edwin Deluz Trucking & Gravel LLC	I				
	Jas W. Glover, Ltd	I				
	Sanford's Service Center Inc	I				
	Tileco, Inc.	I				
	West Hawaii Concrete	I				
	Yamada and Sons, Inc	I				
2.	Cement and Concrete Products :					
	BOMAT, Ltd.	I				
	Jas W. Glover, Ltd	I				
	Kohala Coast Concrete & Precast LLC	I				
	Tileco, Inc	I				
	West Hawaii Concrete	I				

**SITE VISIT(S)**

Bidders shall arrange for an appointment by calling Michael Murakami, Project Manager, Facilities Planning and Construction Office, telephone (808) 974-7595, on any normal working day, Monday through Friday, after 9:00 a.m., but not later than 4:00 p.m.

**REQUIREMENTS FOR CONTRACT AWARD**

To be eligible for award, the successful Offeror must submit the following:

1. Certificate of Good Standing issued by the State of Hawaii, Department of Commerce and Consumer Affairs, Business Registration Division. The form may be obtained at: <http://www.businessregistrations.com/> (or call (808) 586-2727).
2. Form LIR#27 DLIR Certificate of Compliance issued by the State of Hawaii, Department of Labor and Industrial Relations. The form may be obtained at: <http://www.hawaii.gov/labor/forms/DCD-LIR27.pdf> (or call (808) 586-8926).
3. Form A-6 Tax Clearance Certificate (original or certified) from the State of Hawaii, Department of Taxation and the Internal Revenue Service. The form may be obtained at:

[http://www6.hawaii.gov/tax/a1\\_1alphalist.htm](http://www6.hawaii.gov/tax/a1_1alphalist.htm)

Tax clearances obtained shall certify that all tax returns due have been filed, and all taxes, interest, and penalties levied or accrued under the provisions of Title 14 that are administered by the State of Hawaii Department of Taxation and under the Internal Revenue Code against the bidder, have been paid. This shall apply to all contracts, whether with Hawaii bidders, out-of-state bidders, or nonprofit organizations.

This shall not apply to bidders if the State of Hawaii Department of Taxation certifies that the bidder is in good standing under a plan in which delinquent taxes are being paid to the State of Hawaii Department of Taxation (and the Internal Revenue Service, if applicable) in installments.

Any questions pertaining to tax clearances may be addressed to the following:

- a. Internal Revenue Service, Compliance Division – LTC  
300 Ala Moana Boulevard, #50089  
Honolulu, Hawaii 96850-4922  
Telephone No.: (808) 541-1160
- b. Department of Taxation  
State of Hawaii, Oahu District Office  
P.O. Box 259  
Honolulu, Hawaii 96808-0259  
Telephone No.: (808) 587-4242; Toll-Free: 1-800-222-3229

#### CHANGE ORDER COST PROPOSALS

##### 1. Change Order Work.

- a. All cost proposals must be submitted on form UH FPMO-96, CHANGE ORDER PROPOSAL FORM, and must contain all required information. This applies to the Contractor, as well as any cost proposal from any subcontractor, regardless of tier;
- b. All cost proposals for change order work must contain an original signature of an officer authorized to sign on behalf of the company submitting the cost proposal; and
- c. Pursuant to General Provision 6.4, CHANGES, of the contract, supporting documentation shall be submitted upon request by the University.

##### 2. Credit Proposals.

- a. All credit proposals must be submitted on form UH FPMO-96, CHANGE ORDER PROPOSAL FORM. This applies to the Contractor, as well as any credit proposal from any subcontractor, regardless of tier;
- b. All credit proposals must reflect a breakdown of Material/Equipment costs, Labor costs (including Fringe costs), totals for Line Item Nos. 6, 7 & 8, Subcontractor costs (if applicable), Equipment Miscellaneous costs, Bond Fee costs (if applicable), and Gross Income Tax costs. This applies to any credit proposal from any subcontractor, regardless of tier;
- c. All cost proposals for change order work must contain an original signature of an officer authorized to sign on behalf of the company submitting the cost proposal; and
- d. Pursuant to General Provision 6.4, CHANGES, of the contract, supporting documentation shall be submitted upon request by the University.

## LIQUIDATED DAMAGES

If the Contractor fails to complete the work or any portion of the work within the time or times fixed in the contract or any extension thereof, the Contractor shall pay to the University \$350.00 per each calendar day of delay. The liquidated damages constitute a reasonable estimate of the actual damages to be incurred by the University and are not meant to be a penalty.

## INTERPRETATION OF PLANS AND SPECIFICATIONS

Bidders are cautioned to review the Plans and Technical Specifications carefully and thoroughly. **In instances where conflicts occur within the Plans and/or between the Plans and Technical Specifications and/or within the Technical Specifications, the more stringent requirement(s) shall be applied by the bidder when formulating its written quote. Failure by the bidder to apply/adhere to the more stringent requirement(s) shall not constitute the basis for price adjustment(s).** Objections to or requests for clarification of the Plans and/or Technical Specifications shall be made in writing to the University of Hawaii at Hilo, Facilities Planning and Construction Office, 200 W. Kawili Street, Hilo, Hawaii 96720, no later than 4:00 p.m. on the date designated in the NOTICE TO BIDDERS.

## BASIS FOR AWARD (ADDITIVE BID ITEMS)

The low bidder for purposes of award shall be the responsive and responsible bidder\* offering the low aggregate amount for the basic bid plus, in the order of priority listed in the bid form, those additive bid items within the funds available for the project which shall be announced by the University just prior to bid opening. If addition of another bid item in the listed order of priority would make the award exceed such funds for all bidders, it shall be skipped and the next subsequent additive bid item shall be added if award thereon can be made within such funds. For example, when the amount available is \$100,000 and a bidder's base bid and four successive additives are \$85,000, \$10,000, \$8,000, \$6,000 and \$4,000, the aggregate amount of the bid for purposes of award would be \$99,000 for the base bid plus the first and fourth additives, the second and third additives being skipped because each of them would cause the aggregate bid to exceed \$100,000. All bids shall be evaluated on the basis of the same additive bid items, determined as above provided. The listed order of priority need be followed only for determining the low bidder. After determination of the low bidder as stated, award in the best interest of the University may be made on the basic bid alone or on any combination of additive Items provided that award on such basic bid or combination of bid items does not exceed the amount offered by any other responsive and responsible bidder\* for the same basic bid or combination of bid items.

In the event that all basic bids exceed the amount of funds announced as available for the project, the University nevertheless reserves the right to make award to the responsible bidder\* submitting the lowest responsive basic bid if additional funds are available or by reducing the scope of work through negotiation.\*

\* **If prior to contract award, the University's records indicate that the apparent low bidder has received on one or more University projects over the previous TWO (2) years, or is going to receive on a current project (where work is at least 50% complete), an "unsatisfactory" rating under the University's Performance Evaluation System, the offeror's proposal may be disqualified from consideration. Such a determination shall be at the discretion of the Director of the Facilities Office from which the project originated.**

## NOTE TO CONTRACTORS

An acceptable written quotation must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.

4. Referencing external documents containing additional specifications, terms or conditions.
5. Evidence of collusion among bidders.
6. Lack of responsibility and cooperation as shown by past work such as failing to complete all of the requirements to close the project within a reasonable time or engaging in a pattern of unreasonable or frivolous claims for extra compensation.
7. More than one bid for the same project from an individual, firm, partnership, corporation or joint venture under the same or different name.
8. Lack of responsibility, including, but not limited, to arrearages on existing contracts in litigation with the State of Hawaii, or defaults on a previous contract.
9. Being in arrears on existing contracts with the University and State of Hawaii, or having defaulted on a previous contract with the University or the State of Hawaii.
10. Delivery of bids after the deadline.
11. Failure to follow directions and instructions in the invitation.
12. Failure to pay, or satisfactorily settle, all bills overdue for labor and materials of former contracts in force at the time of issuance of bid forms.
13. Debarment or suspension consistent with applicable Hawaii law.

Contractors are advised that bids are evaluated as submitted and requests by Contractors to delete conditions contained in their bids after the bid due date cannot be considered.

Attention of the bidders is directed to the contract performance bond, contract payment bond and insurance requirements of this IFB which should be carefully considered before submitting a bid. Failure to provide a contract performance bond and contract payment bond will result in forfeiture of your bid security and failure to comply with the insurance requirements will result in forfeiture of your bid security or your contract performance bond.

**NOTICE TO CONTRACTORS:**

**PERIODIC INCREASES OF MINIMUM WAGES FOR PUBLIC WORKS CONSTRUCTION CONTRACTS**

Section 104-2, Hawaii Revised Statutes, provides that laborers and mechanics employed on State construction contracts exceeding \$2,000 shall be entitled to any increases in prevailing wage rates as determined by the Director of the Department of Labor and Industrial Relations (DLIR), and as published in the wage rate bulletins, regardless of the prevailing wage rates in effect at the time of contracting. It is the responsibility of the Contractor to keep current of all changes to the prevailing wage rates. Pursuant to Section 12-22-6 (1), Hawaii Administrative Rules, the Apprentice Schedule is applicable only to apprentices who are parties to apprenticeship agreements registered with or recognized by the DLIR.

Wage rate bulletins are issued periodically by the, Research and Statistics Office, Department of Labor and Industrial Relations and may be found at <http://hawaii.gov/labor/rs/WRS/WRS.htm>

**THE UNIVERSITY WILL NOT CONSIDER CHANGES TO THE WAGE RATE BULLETIN AS A BASIS FOR AN INCREASE IN CONTRACT PRICE. CONTRACTORS ARE ALSO CAUTIONED THAT FAILURE TO COMPLY WITH THE REQUIREMENTS OF SECTION 104-2, HAWAII REVISED STATUTES, MAY BE PUNISHABLE BY A FINE OF \$1,000 PER OFFENSE BEING ASSESSED AGAINST A CONTRACTOR FOR A FIRST VIOLATION.**

TAX LIABILITY

Both out-of-state and Hawaii Contractors are advised that the amount of the written quotation on this solicitation is subject to the general excise tax imposed by Chapter 237, Hawaii Revised Statutes (HRS), and if tangible property is being imported into the State of Hawaii for resale, then the use tax imposed by Chapter 238, HRS. (Refer to TAXES in the GENERAL PROVISIONS.) Bidders are therefore cautioned to consider such taxes in formulating their written quotes since no adjustments to the prices quoted shall be allowed.

In the event that the undersigned is awarded this contract and its remittance address differs from the address shown on page BID - 8, please indicate remittance address below:

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Street Address or P. O. Box

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City    State    Zip Code

**REQUIRED INFORMATION ON PERFORMANCE AND PAYMENT BONDS  
FOR CONTRACTS EXCEEDING \$50,000**

In the event the Contractor is awarded the contract for this IFB, it shall provide the following information relating to the Surety's local Attorney-in-Fact:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

**FAILURE TO PROVIDE THE FOREGOING INFORMATION WITH ONE'S BID SUBMITTAL MAY BE  
GROUNDS FOR DISQUALIFICATION.**

**NOTE:**

In the event the bidder intends on submitting Performance and Payment Bonds issued by a Surety located outside the State of Hawaii (but which is authorized to transact business as a Surety in this State), such contract securities shall:

- 1) Be signed and/or countersigned by the Surety's local General Agent;
- 2) Identify an individual in the State of Hawaii who is given full authority to act as Power of Attorney for the Surety; and
- 3) Have all countersignatures acknowledged by a Notary Public in the State of Hawaii.

Bid Security made payable to the University of Hawaii must accompany the bid, if the total amount of the item(s) bid is \$50,000 or more. (See **GENERAL PROVISION 2.7, BID SECURITY/OFFER GUARANTEE**, for Acceptable forms of Bid Security.)

**(IF BY INDIVIDUAL)**

NAME (Signature) \_\_\_\_\_ TYPED NAME \_\_\_\_\_  
 \_\_\_\_\_  
 D.B.A. \_\_\_\_\_  
 \_\_\_\_\_  
 SOCIAL SECURITY NUMBER \_\_\_\_\_ ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 FEDERAL TAXPAYER IDENTIFICATION NUMBER \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 \_\_\_\_\_  
 TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_



**(IF BY PARTNERSHIP)**

OFFICIAL/LEGAL NAME OF FIRM \_\_\_\_\_  
 \_\_\_\_\_  
 NAME (Signature) \_\_\_\_\_ TYPED NAME \_\_\_\_\_  
 \_\_\_\_\_  
 FEDERAL TAXPAYER IDENTIFICATION NUMBER \_\_\_\_\_ PARTNER \_\_\_\_\_  
 \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 \_\_\_\_\_  
 TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_



**(IF BY CORPORATION)**

OFFICIAL/LEGAL NAME OF COMPANY \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 FEDERAL TAXPAYER IDENTIFICATION NUMBER \_\_\_\_\_ \*OFFICER (Signature) \_\_\_\_\_ TYPED NAME \_\_\_\_\_  
 \_\_\_\_\_  
 TITLE \_\_\_\_\_  
 \_\_\_\_\_  
 ADDRESS OF COMPANY \_\_\_\_\_  
 \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 \_\_\_\_\_  
 TELEPHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

**(SEAL)**

IF LICENSED OR INCORPORATED TO DO BUSINESS WITHIN THE STATE OF HAWAII AND SUBJECT TO THE PROVISIONS OF THE HAWAII GENERAL EXCISE TAX LAWS, INDICATE GENERAL EXCISE TAX LICENSE NUMBER \_\_\_\_\_.

\*Please attach to this page evidence of the authority of this officer to submit a bid on behalf of the corporation.

**NOTE: FILL IN ALL BLANK SPACES WITH INFORMATION ASKED FOR OR BID MAY BE INVALIDATED.**